



The FRIENDS of  
**K·C·S**

## THE FRIENDS OF KCS CONSTITUTION

1. The name of the Association shall be The Friends of KCS (“The Friends”)
2. The object of the Association is to advance the education of pupils at King’s College School Wimbledon and those pupils at other schools in the maintained sector and overseas with which the School has a formal relationship. In furtherance of this object the Association may:
  - (a) Develop more extended relationships between the staff, parents and others associated with the School, and with schools in the maintained sector and overseas with which the School has formal relationships.
  - (b) Engage in activities which support the School and advance the education of the pupils attending it, including those from schools in the public sector with which the school has a formal relationship.
  - (c) Provide and assist in the provision of facilities for education at the School not normally provided by the Governing Body.
3. The Friends or any member thereof shall not have or claim by reason of membership any executive powers in the administration of the School or its internal organisation.
4. (1) Membership shall be open to parents and guardians of boys who are, or have been pupils of the School; Old Boys; others interested in the welfare of the School.  
  
(2) Members shall pay such enrolment fee as may from time to time be recommended by the Council and approved at a General Meeting and payment of such enrolment fee shall confer membership in the case of parents and guardians, for the period during which they have a son at the School and for other members for such period as the Council may decide. Ex-officio members of the Council and Honorary Members shall be considered to be members of The Friends but have no obligation to pay such enrolment fee.
5. The management of The Friends shall be vested in a Council composed of:
  - (1) Honorary Secretary (“the Secretary”)
  - (2) Honorary Treasurer (“the Treasurer”)
  - (3) Ten ordinary members
  - (4) The Head Master, the Headmaster of the Junior School and the Bursar of the School (or their alternate) as ex officio members
  - (5) Two members of the Governing Body of the School appointed by the Governing Body.
6. The Council shall have power to co-opt members of The Friends to fill any vacancy on the Council or to represent any particular current project or interest until the next Annual General Meeting. There shall not be more than twenty members of the Council at one time. The number of co-opted members shall not exceed one third of the total membership of the Council at the time of co-option.

7. The Council shall appoint for the following year from among its members a chairman at the first Council meeting held after the Annual General Meeting.
8. The Council shall have power to appoint any committee from among its members and shall prescribe the function of any such committee. Any such committee may, unless otherwise directed by the Council, co-opt additional members of The Friends to serve on the committee. The number of co-opted members of the committee shall not exceed one third of the total membership of the committee at the time of co-option. The Council shall exercise reasonable control over the committee and all acts and proceedings of any committee shall be reported back to the Council as soon as possible.
9. The Council shall meet at least three times in every school year. Not less than seven days' notice shall be given to all members in writing before each meeting. Accidental omission to give notice of any Council meeting to any member of the Council shall not invalidate the proceedings of such a meeting.
10. Six members of Council present shall constitute a quorum.
11. At Council meetings, each member of the Council shall have one vote. In the event of a tie the Chairman shall have an additional vote.
12. An Annual General Meeting shall be held in each Autumn Term.
13. Not less than twenty-one days' notice of the Annual General Meeting shall be given to members. Twenty members present shall constitute a quorum. The current Chairman of the Council shall preside at the Annual General Meeting but if he shall not be present, the members attending such meeting shall elect one of their number to preside at the meeting.
14. The Honorary Secretary, the Honorary Treasurer and the ten ordinary members of the Council shall be elected at the Annual General Meeting. No elected member shall serve for more than three consecutive years. Nominations to the Council shall be in writing and submitted to the Secretary not less than seven days before the date fixed for the Annual General Meeting. A nomination must be signed by a proposer and seconder and contain the written consent of the nominee, all being members of The Friends. If an election is contested, it shall be determined by ballot of those members present, each having one vote for each vacancy.
15. At the Annual General Meeting the Treasurer shall present a statement of accounts made up to the preceding 31<sup>st</sup> July. The accounts shall be examined by an Independent Examiner who shall be appointed at the Annual General Meeting.
16. Any alteration to this Constitution shall require the assent of not less than a two thirds majority of those present and voting at a meeting specially called for the purpose PROVIDED THAT notice of any such alteration shall have been received by the Secretary in writing not less than 21 clear days before the meeting at which the alteration is to be proposed. At least 14 days' notice of such a meeting must be given by the Secretary to the membership and must include notice of the alteration proposed. Provided that no alteration to Clause 2 (Objects), Clause 20 (Dissolution) or this Clause shall take effect until the approval in writing of the Charity Commissioners shall have been obtained; and no alteration shall be made which would have the effect of causing the Association to cease to be a charity at law.

17. A General Meeting other than the Annual General Meeting shall be convened by the Council or at the request in writing to the Secretary of twenty members of The Friends stating the purpose for which it is to be convened. Such a meeting shall be held within thirty days of receipt of the request by the Secretary. Not less than fourteen days' notice of such a General Meeting shall be given to members.
18. The nature of any business to be transacted at any General Meeting shall be specified in the notice convening it.
19. Accidental omission to give notice of any General Meeting to any member shall not invalidate the proceedings of such a meeting.
20. If the Council by a simple majority decides at any time that on the ground of expense or otherwise it is necessary or advisable to dissolve the Association it shall call a meeting of all members of the Association who have the power to vote (of which meeting not less than 21 days' notice stating the terms of the Resolution to be proposed thereat) shall be given. If such a decision shall be confirmed by a simple two-thirds majority of those present and voting at such a meeting the Council shall have power to dispose of any assets held by or on behalf of the Association. Any assets remaining after the satisfaction of any proper debts and liabilities shall be given or transferred to such other charitable institution or institutions having objects similar to the objects of the Association as the Council may determine.
21. Any matter not provided for in this Constitution shall be dealt with by the Council whose decision shall be final.

The Friends of KCS  
October 2008